

# INSTALLATION Prep Sheet

## CLEARING OUT THE ROOM(S)

*Installation team expect to move 3-5 pieces of furniture per room*

Below are items we don't move or may charge extra to move. \*\*Some items will require disassembly by you or the installer. Please discuss with your salesperson prior to installation

### CHARGE EXTRA:

- Appliances
- Big Screen TVs
- Bunk Beds\*\*
- Speciality Beds\*\*
- Cribs
- Exercise Equipment\*\*
- Upright Pianos
- Game Tables

### WE DON'T MOVE:

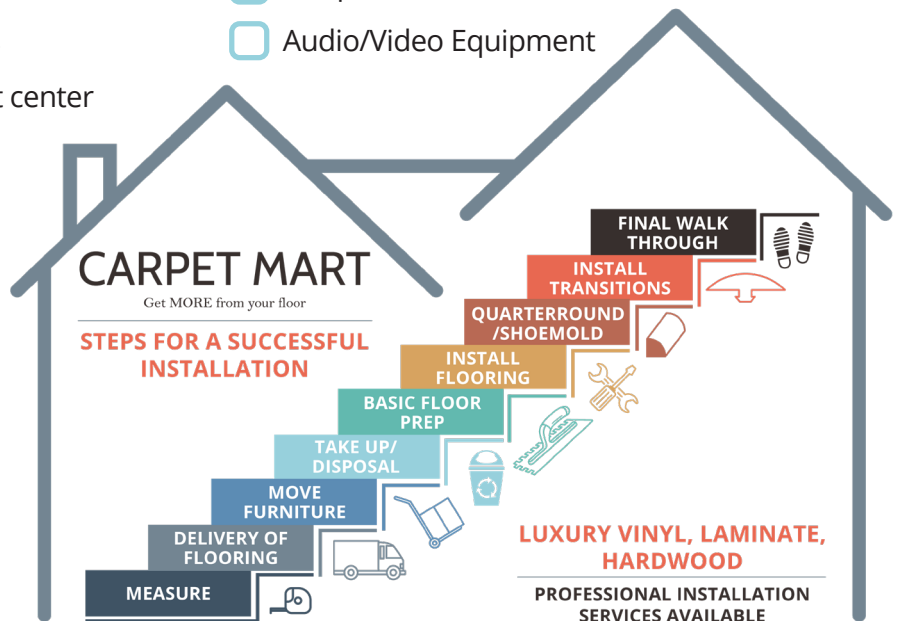
- Aquariums
- Computers
- Electronics
- Antiques
- Grandfather Clocks
- Certain Exercise Equipment
- Baby or Grand Pianos
- Pool Tables

## THINGS YOU MOVE:

- Pillows
- Blankets
- All bedding
- Items from under couches
- Items from book-shelves
- Items from china cabinets
- Items from entertainment center
- Items from dressers

## THINGS YOU UNPLUG:

- All electronics
- TVs
- Computers
- Cable
- Telephone
- Audio/Video Equipment



- Prepare furniture** - some may need to be disassembled by you (will be noted on invoice)
- Hire a professional** to disconnect any appliances gas lines, (we do not disconnect or reconnect these)
- Clean out Closets** - for a wall mounted system, clean up to 4 feet; for support pole closets, remove everything off of the entire closet system.
- We love children and pets!** Our tools and supplies can be dangerous to them so it is safest for children and pets not to be in the installation area
- Special Beds** – Discuss Sleep Number, Adjustable, Hospital, 4 Poster, Bunkbeds, and Multiple piece Headboards with Measure Professional for prep and extra charges
- Floor Squeaks** - we can improve most floor squeaks for an extra charge
- Transitions** - Transitions from carpet to other flooring depends on what has been done previously and the availability of transition pieces (discuss these options with your estimator prior to the installation)
- Seams** - some carpet and light conditions cause seams to show. Our professional installation teams focus on reducing seam visibility but seams will be noticeable.
- Walls** - we are always careful but you should expect to touch up walls and baseboards. Carpet backing will scuff/scratch, especially on recently painted or dark walls.
- Doors** - often we won't know if your door will clear until installation is complete. If your door needs to be trimmed, it is your responsibility to have it done. We will rehang doors if possible, otherwise we will notify you and store them close by.
- Closet Doors/Bi-fold Doors** - These doors are notorious for not going back to their original state. We make every effort to reset closet doors but you are responsible to make final adjustments.
- Pet/Smoke Odors** – Sometimes floors may need a primer like Kilz to be installed to cover old odors. This service is offered at an extra charge.  
Excessive Takeup/Furniture – Bundled pricing includes allowances for Basic Takeup and Basic Furniture. If you have floors requiring special takeup (glue down, pet damage, etc) or excessive furniture pieces – extra charges will apply.